



蓬瀛仙館
FUNG YING SEEN KOON

安老服務部 年報 2023-24



蓬瀛仙館	3
機構簡介	4
理事會	5
組織架構圖	6
安老服務部	7
服務單位：祥華長者鄰舍中心	8
服務單位：大埔長者鄰舍中心	12
服務數字統計	16
財政報告	18
儲備運用	38

蓬瀛仙館

弘道立德 濟世度人

「蓬」、「瀛」即傳說中渤海上的仙山「蓬萊」和「瀛洲」，而「仙館」是指道士修真的場所。「蓬瀛仙館」這個名稱寄寓了道教修行的要旨和清靜逍遙的信仰。

「弘道立德」代表本館同人實踐道教信仰的中心思想「尊道貴德」，而「濟世度人」代表本館同人度己度人的信念。



蓬瀛仙館創立於1929年，是道教全真龍門派道觀，尊奉太上道祖、純陽呂祖師和長春邱祖師，並於1972年向公司註冊處註冊為「有限公司」，以發展為一個集宗教、文化和公益於一體的現代宗教機構為目標，為香港特別行政區政府認可的慈善宗教團體。

向社會大眾弘揚道教信仰和文化從來是蓬瀛仙館的一大要務。自1990年代以來，蓬瀛仙館的弘道工作緊貼時代的發展，以講座、出版、展覽、音樂、互聯網、影視作品等交織出道教文化的新形象，當中較為顯著的工作有香港道樂團、道教音樂匯演、百科全書形式網站「道教文化資料庫」、《蓬瀛仙館道教文化叢書》系列、《道學研究》學術期刊、《道德經》文化展覽、「道通天地」頻道等等。此外，為了推動道教學術研究，蓬瀛仙館分別於2006年及2008年與香港中文大學及上海音樂學院展開了合作。

遵循道教「濟世度人」的信念，蓬瀛仙館的公益活動隨着時代發展，從早期以賑濟為主，轉為發展有組織的醫療、教育及社會服務，以照顧社會基層大眾對非牟利服務的需要。蓬瀛仙館從1996年加入香港社會服務聯會，現時辦有中醫門診、幼稚園、獎助學金、長者鄰舍中心等等多個項目。除此以外，蓬瀛仙館經常支持政府、公營機構和其他團體的公益事業，尤其是致力改善新界東的公共醫療服務。

道教信仰一脈相承，蓬瀛仙館先後於1992年、2002年和2016年，與北京白雲觀、台北指南宮和新加坡賢當宮結盟，展開緊密的交流和合作，共謀發展，期望能為大闡玄風、創建和諧，作出更多貢獻。

理事會負責監管蓬瀛仙館所有事務，全權監督各服務單位的宗旨和目標，並定期檢視管治守則，以確保達至最佳管理。

第26屆理事會（2023至2024）

名譽館長：	雲大棉先生、林偉強先生SBS, JP（自27.7.2023）			
永遠館長：	洪少陵先生MH			
理事長：	林赤有先生BBS, MH, JP			
副理事長兼義務行政總裁：	梁德華先生BBS, MH			
副理事長：	葉滿棠先生			
司理：	藍新任先生			
副司理：	譚少強先生			
財務主任：	周流卿女士			
副財務主任：	徐玉玲女士			
理事：（排名不分先後）				
胡忠先生	馮明山先生	丘玉明先生	唐斯善先生	許少鳳女士
黎紹深先生	陳日廣先生	盧容娣女士	馬健偉先生	陳振輝先生
源仲明先生	葉加行先生	鄧寶山先生	霍濟康先生	曹志強先生
黃鼎文先生	黃麗娜女士	葉鳳儀女士	鄧永祥先生	鄭盼林先生
鄭瑞歡女士	方玉燕女士	李鏊發先生MH	胡勁恆先生MH	

組織架構

理事會

政策及投資委員會

人力資源委員會

館務委員會

財務委員會

科儀委員會

建設委員會

弘道委員會

社會公益委員會

思親公園管理委員會

審核委員會

義務法律顧問

資訊科技委員會

物業管理委員會

太平幼稚園校董會

蓬瀛通善皇后山幼稚園校董會

安老服務部
祥華長者鄰舍中心
大埔長者鄰舍中心

願景

秉承蓬瀛仙館「弘道立德·濟世度人」的宗旨，探索和開拓與現代社會相適應的弘道路向，共謀福祉，惠澤社群。致力提供優質的服務，讓長者可以生活豐盛，享樂延年。

使命

- 為長者提供舒適活動環境和優質服務，讓生活備受尊重
- 積極發揮長者的潛能，與時俱進，回饋社會
- 以人為本，關顧長者的需要及長遠規劃

價值觀

- 欣賞 - 尊重長者過往的貢獻，促進有自主尊嚴的生活
- 誠信 - 誠實可靠，敢於承擔
- 創新 - 推陳出新，彰顯成效
- 合作 - 促進團隊和持份者合作

安老服務部 (2023至2024)

主任：馬健偉先生

副主任：葉鳳儀女士

委員：唐斯善先生、許少鳳女士、陳振輝先生、
陳日廣先生、鄧永祥先生

於1988年獲得社會福利署的資助，在粉嶺祥華邨設立老人服務中心，為長者提供多元化服務。本中心積極推展躍動晚年的理念，讓長者投入社區生活，鼓勵終生學習、關懷社區，建立良好的支援網絡，提升生活質素。

隨著社會服務的需求增多，應對人口高齡化的挑戰，在2014年配合發展步伐轉型為長者鄰舍中心，為社區居住的長者及其照顧者提供更多相關支援，配合長者居家安老的意願。現時服務計有：

- ✓ 社交及康樂活動
- ✓ 健康教育活動
- ✓ 教育及發展性活動
- ✓ 義務工作發展和服務
- ✓ 護老者及有需要護老者支援服務
- ✓ 認知障礙症教育及支援活動
- ✓ 長者輔導服務
- ✓ 隱蔽或需要照顧長者支援服務
- ✓ 鄉郊外展服務



隨著香港已建立牢固的免疫屏障，醫療系統的防治能力以至整體社會的應對能力均已提升。經歷三年新冠疫情，當政府全面撤銷佩戴口罩的要求。我們期盼已久全面復常，中心回應社區的狀況，積極編排不同類型活動，目的讓服務使用者能重新投入社交生活。



中心服務

社交隔離令長者的情緒和活動能力減退，本年度應他們的需要，以實體活動為主軌，除了一般的社交康樂活動外，亦編排更多藝術性和運動性的活動，從靜態到動態方法，以不同手法提升精神健康，釋放負面情緒。



橡筋帶運動班



義工交流會



飛鏢班



永生花製作

義工發展服務

透過服務、訓練及友誼活動推動義工服務有需要的社群，本年度以「科技應用」為主題，例如3D打印學習班、社交平台小組和網絡安全講座，義工學習線上線下的知識，提升日常生活和服務的靈活性。而恆常服務小隊重新穩步發展，祥華醒獅隊更為新春活動獻技。



醒獅隊

科技應用系列



護老者服務

承以「居家安老」為目標，透過多元化的支援服務及活動，關顧護老者在生活和照顧等各方需要。本年度服務主要在教育、支援、減壓及社交四方面發展，從實務性的復康用品借用、專題照顧講座，到舒緩照顧壓力的外出活動，期望強化照顧者的精神健康，加強情緒疏導工作。

護老。同行輕鬆遊



社交媒體
您懂嗎?



忙中有序

聖誕大餐一齊煮

押花滴滴膠

有需要護老者服務

應對照顧體弱長者的壓力，有需要護老者服務需要更多的支援工作，本年度為照顧者舉辦精神健康工作坊、照顧策略講座及治療性小組，而體弱的長者則安排陪診服務、上門體適能訓練和看顧服務，不論為照顧者的直接服務或為受照顧者的間接，多方位支援有需要護老者在日常生活中所面對的種種困難和壓力，務求舒緩照顧壓力和提供情緒支援，提升他們生活品質。

唱。樂滿心靈

傳統手藝工作坊





健腦班



節日探訪



體適能活動

鄉郊外展服務

居住偏遠鄉郊的長者想以「原村安老」理念安居，可是社交網絡相對薄弱和年長病痛，都令他們難以達成願望。本年度通過關懷外展服務，例如健康講座、健腦伸展活動、體適能運動、剪髮服務及節日探訪等，鼓勵鄉郊長者保持社區聯繫，關注個人身心健康及切身事務。

認知障礙症服務

疫情過後很多長者都出現記憶和判斷力減退情況，中心為此提供不同的檢測、公眾教育和活動，推廣認知障礙者問題的關注。本年度舉辦多個認知訓練小組，從記憶力至五感刺激，為有問題的長者鍛鍊認知功能，延緩腦退化的速度，而參加者持續訓練，得出正面的成效。特別是舉辦流動五感大茶樓，團體職員更與患者載歌載舞，讓患者喚起老香港情懷，得到愉悅、互動的社交體驗。

健腦班



五感大排檔



遊樂無窮

認知訓練小組



蓬瀛仙館早於1996年獲得社會福利署的資助，成立了大埔老人服務中心。而隨着香港人口高齡化，中心於2014年配合社會福利署之政策提升為「長者鄰舍中心」。自此，本中心致力為長者提供以人為本的社區支援服務，鼓勵長者透過多元化的體驗，進一步發掘自身的興趣和生活目標，積極持續學習、擴闊社交和參與義務工作，實踐活躍晚年。此外，亦透過支援護老者，提升護老者及長者之生活質素，從而促進居家安老。

服務主要分為以下範疇：

1. 舉辦社交及康樂活動
2. 推廣健康生活模式
3. 鼓勵個人學習及發展
4. 義工體驗活動及發展
5. 個案支援服務
6. 護老者支援服務
7. 關注認知健康服務



護老休閒冰室

隨著疫情過去、生活復常，中心本年度的服務量亦逐漸回升至疫情前水平。為了鼓勵長者走出社區，強化他們與本中心的連繫，我們於第二季開始推出「印印有禮賞」計劃，以儲印花換禮物的形式提升長者前來中心的動機，並慢慢養成習慣，促進社交。此外，我們亦不斷創新求進，提供更豐富的偶到服務、更多元化的活動選擇。無論好動或好靜的長者，我們都希望能為他們帶來更多新穎和愉悅的體驗。

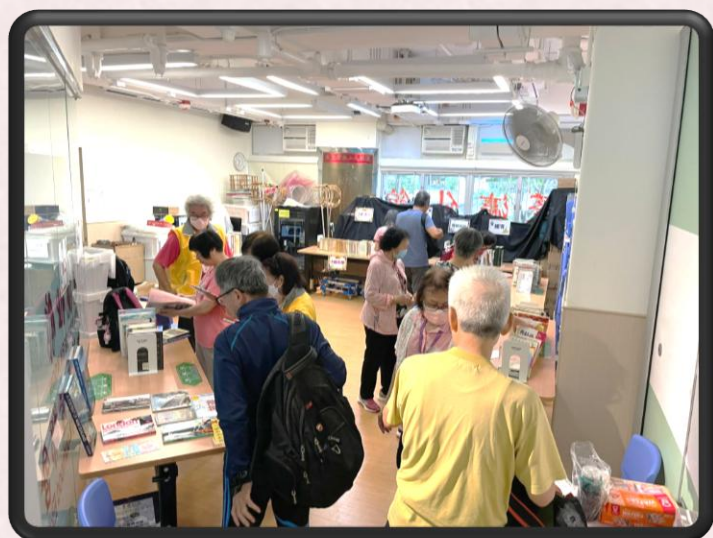
過去一年，中心致力以藝術創作作為服務介入的手法，除了恆常的藝術興趣班組外，亦應用於護老者服務、體弱長者看顧服務、義工服務和促進夫婦關係的小組等。過程當中，我們累積了不少屬於服務使用者一些別具意義及值得欣賞的作品。而本中心更於2024年3月首次舉辦了一個名為「銀光。藝影」的大型藝術作品展。是次活動，中心職員和義工都竭盡所能、上下一心攜手創辦了一個非常成功的展覽。

此外，機構於本年度參加了「賽馬會e健樂電子健康管理計劃」，讓中心能夠獲得額外資源以推動長者自我管理健康和建立健康生活模式。於2023年10月至2024年3月期間，中心共舉行了108節不同主題的健體活動，助長者強化肌力和改善精神健康。





銀光·藝影



以藝作畫

大埔長者鄰舍中心



月見捉光燈會



想講相說護老者小組



轆一LOOK樂悠遊



大埔長者鄰舍中心



e健樂之悠閒田園樂



e健樂瑜珈伸展班



頌鉢義工訓練



芬蘭木棋同樂日



男士活動—城中森林浴

祥華長者鄰舍中心

服務指標	服務數字
平均會員人數	1236
每節平均出席人數	66
健康、教育、發展、社交及康樂活動總數	73
提倡健康老化 (Healthy Aging) 活動總數	10
提倡活躍老化 (Healthy Aging) 活動總數	3
提倡準退休計劃 (Pre-retirement Planning) 活動總數	2
提倡電子科技應用活動總數	2
義工招募、發展及服務小組、活動及計劃總數	53
提供護老者支援服務小組、活動及計劃總數	50
中心義工總人數	191
每月活躍輔導個案平均數目	93
活躍輔導個案流轉率	22%
每月隱蔽或需要照顧的長者的活躍個案的平均數目	187
隱蔽或體弱長者個案流轉率	43.16%
接受服務的護老者總數	31
服務推廣及/或建立策略夥伴關係的地區持份者活動總數	19
進行「長者健康及家居護理評估」的總數	77
接受認知障礙症相關訓練人士總數	108
認知障礙症公眾教育計劃/活動總數	12
患有認知障礙症長者及/或護老者的支援訓練/活動總數	16
患有認知障礙症長者及/或照顧者的支援及訓練小組總數	3
員工接受認知障礙症訓練的課程總數	18
有需要護老者總數	61
有需要護老者的流轉率	24%
有需要護老者舉辦的培訓活動及計劃總數	28
有需要護老者舉辦的支援小組總數	4
有需要的護老者提供的支援服務的總數	203

大埔長者鄰舍中心

服務數字統計

服務指標	服務數字
平均會員人數	1560
每節平均出席人數	108
健康、教育、發展、社交及康樂活動總數	65
提倡健康老化 (Healthy aging) 活動總數	14
提倡活躍老化 (Active Ageing) 活動總數	5
提倡準退休計劃 (Pre-retirement planning) 活動總數	2
提倡電子科技應用活動總數	2
義工招募、發展及服務小組、活動及計劃總數	46
提供護老者支援服務小組、活動及計劃總數	47
中心義工人數	154
每月活躍輔導個案平均數目	132
活躍輔導個案流轉率	25%
每月隱蔽或需要照顧的長者的活躍個案的平均數目	41.91
隱蔽或體弱長者個案流轉率	29%
接受服務的護老者總數	389
服務推廣及/或建立策略夥伴關係的地區持份者活動總數	17
進行「長者健康及家居護理評估」的總數	61
接受認知障礙症相關訓練人士總數	93
認知障礙症公眾教育計劃/活動總數	11
患有認知障礙症長者及/或護老者的支援訓練/活動總數	8
患有認知障礙症長者及/或照顧者的支援及訓練小組總數	4
員工接受認知障礙症訓練的課程總數	15
有需要護老者總數	98
有需要護老者的流轉率	20%
有需要護老者舉辦的培訓活動及計劃總數	15
有需要護老者舉辦的支援小組總數	7
有需要的護老者提供的支援服務的總數	270

FUNG YING SEEN KOON
NEIGHBOURHOOD ELDERLY CENTRES (219)

ANNUAL FINANCIAL REPORT
FOR THE PERIOD FROM 1 APRIL 2023 TO 31 MARCH 2024



T M HO SO & LEUNG CPA LIMITED

Certified Public Accountants, Hong Kong

何鐵文蘇漢章梁樹賢會計師行有限公司



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INDEPENDENT AUDITOR'S ASSURANCE REPORT TO THE EXECUTIVE COMMITTEE OF FUNG YING SEEN KOON ("FYSK")

We have audited the financial statements of FYSK for the year ended 31 March 2024 in accordance with Hong Kong Standards on Auditing issued by the Hong Kong Institute of Certified Public Accountants ("HKICPA"), and have issued an unmodified auditor's report thereon dated **21 OCT 2024**

Pursuant to the Lump Sum Grant ("LSG") Manual issued by the Social Welfare Department of the Government of the Hong Kong Special Administrative Region ("SWD"), we have been requested to issue this assurance report in connection with the Annual Financial Report ("AFR") of FYSK for the year ended 31 March 2024.

Responsibilities of the Executive Committee

In relation to this report, the executive committee members are responsible for ensuring the AFR of FYSK for the year ended 31 March 2024 is properly prepared in accordance with the relevant accounting and financial reporting requirements set out in the LSG Manual and other instructions issued by the SWD; and the use of the funds from the LSG by FYSK has complied with the purposes as specified in the LSG Manual and other instructions issued by the SWD.

Our Independence and Quality Management

We have complied with the independence and other ethical requirements of the Code of Ethics for Professional Accountants issued by the HKICPA, which is founded on fundamental principles of integrity, objectivity, professional competence and due care, confidentiality and professional behaviour.

The firm applies Hong Kong Standard on Quality Management 1, which requires the firm to design, implement and operate a system of quality management including policies or procedures regarding compliance with ethical requirements, professional standards and applicable legal and regulatory requirements.

Auditor's Responsibility

Our responsibility is to form a conclusion, based on our engagement, and to report our conclusion to you.

We conducted our engagement in accordance with Hong Kong Standard on Assurance Engagements 3000 (Revised), Assurance Engagements Other than Audits or Reviews of Historical Financial Information and with reference to Practice Note 851 (Revised), Reporting on the Annual Financial Reports of Non-governmental Organisations issued by the HKICPA. We have planned and performed our work to obtain reasonable assurance for giving conclusion 1 and obtain limited assurance for giving conclusion 2 below.

The work undertaken in connection with this engagement is less in scope than an audit conducted in accordance with Hong Kong Standards on Auditing and consequently does not enable us to obtain assurance that we would become aware of all significant matters that might be identified in an audit. Accordingly, we do not express an audit opinion.

In relation to our conclusion 1 below, we have planned and performed such procedures as we considered necessary with reference to the procedures recommended in PN 851 (Revised), to satisfy ourselves that the AFR has been properly prepared, in all material respects, in accordance with the relevant accounting and financial reporting requirements set out in the LSG Manual and other instructions issued by the SWD.

In relation to our conclusion 2 below, we have obtained an understanding in respect of the purposes of the use of the funds as specified in the LSG Manual and other instructions issued by the SWD and obtaining an understanding of the control procedures. We are not required to perform any procedures to search for instances of the use of funds from the LSG by FYSK being non-complied with the specified purposes. Our work was limited to reporting non-compliances identified as a result of the procedures performed in relation to conclusion 2 and during the normal course of our work relating to conclusion 1. The procedures performed in a limited assurance engagement vary in nature and timing from, and are less in extent than for, a reasonable assurance engagement. Consequently, the level of assurance obtained in a limited assurance engagement is substantially lower than the assurance that would have been obtained had a reasonable assurance engagement been performed.

Conclusion

1. In our opinion, the AFR of FYSK for the year ended 31 March 2024 is properly prepared, in all material respects, in accordance with the relevant accounting and financial reporting requirements set out in the LSG Manual and other instructions issued by the SWD.
2. Based on the procedures performed and evidence obtained, nothing has come to our attention that causes us to believe that the use of the funds from the LSG by FYSK has not complied, in all material respects, with the purposes as specified in the LSG Manual and other instructions issued by the SWD.

Intended Users and Purpose

This report is intended solely for submission by FYSK to the SWD and is not intended to be, and should not be, used for any other purpose. We agree that a copy of this report may be provided to the SWD without further comment from us.



T.M.Ho So & Leung CPA Limited
Certified Public Accountants (Practising)
Hong Kong

Date: 21 OCT 2024

Practising Director: Kwok Kam Sim
Practising Certificate No.: P03736

ANNUAL FINANCIAL REPORT


NGO : FUNG YING SEEN KOON - NEIGHBOURHOOD ELDERLY CENTRES (219)

FROM 1 APRIL 2023 TO 31 MARCH 2024

	Notes	Total 2023-24 \$	Total 2022-23 \$
A. INCOME			
1. Lump Sum Grant			
a. Lump Sum Grant (excluding Provident Fund)	1b	10,988,279.00	10,045,317.00
b. Provident Fund	1c	680,003.00	621,825.00
Sub-total		11,668,282.00	10,667,142.00
2. Fee Income	2	62,269.00	22,483.00
3. Central Items	3	0.00	0.00
4. Rent and Rates	4	625,890.00	366,306.00
5. Other Income	5	688,138.91	410,620.00
6. Interest Received		22,813.65	4,458.45
TOTAL INCOME		13,067,393.56	11,471,009.45
B. EXPENDITURE			
1. Personal Emoluments			
a. Salaries		7,583,798.45	6,716,360.61
b. Provident Fund	1c	450,287.98	468,600.83
c. Allowances		29,060.97	0.00
Sub-total	6	8,063,147.40	7,184,961.44
2. Other Charges	7	4,493,551.66	3,494,001.60
3. Central Items	3	0.00	0.00
4. Rent and Rates	4	1,950,991.00	623,031.00
TOTAL EXPENDITURE		14,507,690.06	11,301,994.04
C. (DEFICIT)/SURPLUS FOR THE YEAR	8	(1,440,296.50)	169,015.41


The Annual Financial Report from pages 3 to 11 has been prepared in accordance with the requirements as set out in the Lump Sum Grant Manual.

SIGNATURE



LAM CHEK YAU
CHAIRMAN

SIGNATURE



LO YUNG TAI ANNE
NGO HEAD/HEAD OF
SOCIAL WELFARE SERVICES

DATE: 21 OCT 2024

DATE: 21 OCT 2024


ANNUAL FINANCIAL REPORT

NGO : FUNG YING SEEN KOON - NEIGHBOURHOOD ELDERLY CENTRES (219)


FROM 1 APRIL 2023 TO 31 MARCH 2024

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SIGNATURE


 LAM CHEK YAU
 CHAIRMAN

SIGNATURE


 LO YUNG TAI ANNE
 NGO HEAD/HEAD OF
 SOCIAL WELFARE SERVICES

DATE: 21 OCT 2024

DATE: 21 OCT 2024

NOTES ON THE ANNUAL FINANCIAL REPORT

1. Lump Sum Grant (LSG)

a. Basis of preparation

The Annual Financial Report (AFR) is prepared in respect of all Funding and Service Agreement (FSA) services (including support services to FSA services) funded by the Social Welfare Department under the Lump Sum Grant Subvention System. AFR is prepared on cash basis, that is, income is recognised upon receipt of cash and expenditure is recognised when expenses are paid. Non-cash items such as depreciation, provisions and accruals **have not been included** in the AFR.

b. Lump Sum Grant (excluding Provident Fund)

This represents LSG (excluding Provident Fund) received for the year.

c. Provident Fund

This is Provident Fund received and contributed during the year.

Snapshot staff are defined as those staff occupying recognised or holding against subvented posts as at 1 April 2000.

6.8% and other posts represent those staff that are employed after 1 April 2000.

The Provident Fund received and contributed for staff under the Central Items which are separately included as part of the income and expenditure of the relevant items have been shown under **Note 3**.

Details are analysed below :

<u>Provident Fund Contribution</u>	<u>Snapshot Staff</u> \$	<u>6.8% and Other Posts</u> \$	<u>Total</u> \$
Subvention Received	0.00	680,003.00	680,003.00
Provident Fund Contribution Paid during the year	0.00	(450,287.98)	(450,287.98)
Surplus/(Deficit) for the Year	0.00	229,715.02	229,715.02
<u>Add: Surplus/(Deficit) b/f</u>	39,234.67	1,666,785.16	1,706,019.83
Adjustment as per SWD letter dated 31 July 2024	(1,647.00)	1,647.00	0.00
Additional subvention received for previous year(s)	0.00	0.00	0.00
<u>Less: Refund to Government</u>	0.00	0.00	0.00
Surplus/(Deficit) c/f	<u>37,587.67</u>	<u>1,898,147.18</u>	<u>1,935,734.85</u>

2. Fee Income

This represents social welfare fee income received for the year in respect of the fees and charges recognised for the purpose of subvention as set out in the LSG Manual.

3. Central Items

These are subvented service activities which are not included in LSG and are subject to their own procedures as set out in other SWD's papers and correspondence with the NGOs. The Provident Fund received and contributed for staff under the Central Items have been separately included as part of the income and expenditure of the relevant items (paragraph 3.14 of LSG Manual (October 2016)). The income and expenditure of each of the Central Items are as follows:

	2023-24	2022-23
	\$	\$
3. a. Income		
Dementia Supplement for Elderly with Disabilities	0.00	0.00
Infirmiry Care Supplement for the Aged Blind Persons	0.00	0.00
Dementia Supplement for Residential Elderly Services	0.00	0.00
Infirmiry Care Supplement for Residential Elderly Services	0.00	0.00
Foster Care Allowance/One-off Special Allowance for Foster Children to Safeguard the Foster Children from the Coronavirus Disease / Emergency Foster Care Allowance	0.00	0.00
After School Care Programme - Fee Waiving Subsidy Scheme	0.00	0.00
Training Subsidy under Training Scheme for Child Care Supervisors and Special Child Care Workers in Pre-school Rehabilitation Services	0.00	0.00
Neighbourhood Support Child Care Project (NSCCP) - Contract Subsidy	0.00	0.00
NSCCP - Subsidy for Fee Reduction/Waiving	0.00	0.00
NSCCP - Subsidy for Incentive Payment	0.00	0.00
NSCCP - Rent and Rates	0.00	0.00
Training Sponsorship Scheme for Master in Occupational Therapy and Physiotherapy programmes	0.00	0.00
Training Subsidy Programme for Children on the Waiting List for Subvented Pre-school Rehabilitation Services	0.00	0.00
Financial Incentive Scheme for Mentors of Employees with Disabilities	0.00	0.00
Enhanced After School Care Programme - Fee Waiving Subsidy Scheme	0.00	0.00
Navigation Scheme for Young Persons in Care Services - Operating Expenses	0.00	0.00
Navigation Scheme for Young Persons in Care Services - Training Cost	0.00	0.00
Subsidy for Enhanced Support for Ethnic Minority Children in Special Care Centre	0.00	0.00
Subsidy for Enhanced Support for Ethnic Minority Children in Early Education and Training Centres	0.00	0.00
Time-defined Allocation of Ethnic Minority District Ambassador Posts - salary and provident fund	0.00	0.00
Time-defined Allocation of Ethnic Minority District Ambassador Posts - other charges	0.00	0.00
Short-term Food Assistance Service Teams - Food Cost	0.00	0.00
Siu Lam Integrated Rehabilitation Services Complex - Management & Maintenance Cost for Common Area	0.00	0.00
After School Care Programme for Pre-primary Children [ASCP(PC)] Contact Subsidy	0.00	0.00
ASCP(PC) Fee Subsidy	0.00	0.00
ASCP(PC) Rent and Rates	0.00	0.00
Time-defined Service Contact of Social Work Service for Pre-primary Institutions	0.00	0.00
- Allocation	0.00	0.00
- Rent and Rates	0.00	0.00

	2023-24 \$	2022-23 \$
3. b. Expenditure (cont'd)		
NSCCP - Subsidy for Incentive Payment	0.00	0.00
NSCCP - Rent and Rates	0.00	0.00
Training Sponsorship Scheme for Master in Occupational Therapy and Physiotherapy programmes	0.00	0.00
Training Subsidy Programme for Children on the Waiting List for Subvented Pre-school Rehabilitation Services	0.00	0.00
Financial Incentive Scheme for Mentors of Employees with Disabilities	0.00	0.00
Enhanced After School Care Programme - Fee Waiving Subsidy Scheme	0.00	0.00
Navigation Scheme for Young Persons in Care Services - Operating Expenses	0.00	0.00
Navigation Scheme for Young Persons in Care Services - Training Cost	0.00	0.00
Subsidy for Enhanced Support for Ethnic Minority Children in Special Care Centre	0.00	0.00
Subsidy for Enhanced Support for Ethnic Minority Children in Early Education and Training Centres	0.00	0.00
Time-defined Allocation of Ethnic Minority District Ambassador Posts - salary and provident fund	0.00	0.00
Time-defined Allocation of Ethnic Minority District Ambassador Posts - other charges	0.00	0.00
Short-term Food Assistance Service Teams - Food Cost	0.00	0.00
Siu Lam Integrated Rehabilitation Services Complex - Management & Maintenance Cost for Common Area	0.00	0.00
After School Care Programme for Pre-primary Children [ASCP(PC)] Contract Subsidy	0.00	0.00
ASCP(PC) Fee Subsidy	0.00	0.00
ASCP(PC) Rent and Rates	0.00	0.00
Time-defined Service Contract of Social Work Service for Pre-primary Institutions		
- Allocation	0.00	0.00
- Rent and Rates	0.00	0.00
Allowance for Specific Services Arising from the Implementation of the Minimum Wage Ordinance (Overnight On-site-on-call Allowance)	0.00	0.00
Travelling Subsidy of the designated Hotline for Carer Support (Carer Hotline)	0.00	0.00
Pilot Scheme on Training to Foreign Domestic Helpers in Care for Persons with Disabilities	0.00	0.00
Special Grant for Providing Temporary Accommodation for Services Users of SAHK LOHAS Garden at Cheung Muk Tau Holiday Centre for the Elderly	0.00	0.00
Special Grant for Temporary Relocation of Service Users of SAHK LOHAS Garden at Cheung Muk Tau Holiday Centre	0.00	0.00
One-off Allocation for Providing Assistance to Persons with Disabilities under the Government Public Transport Fare Concession Scheme for the Elderly and Eligible Persons with Disabilities	0.00	0.00

	2023-24	2022-23
	\$	\$
3. b. Expenditure (cont'd)		
Temporary Financial Aid under Care and Support Networking Team - other charges	0.00	0.00
Emergency Fund for NGOs operating Integrated Services Team for Street Sleepers	0.00	0.00
Time-defined Subsidy Scheme for Extended Hours Service Users	0.00	0.00
Short-term Rental Assistance for Discharged Prisoners	0.00	0.00
Cash Subsidy for Integrated Support Services for Persons with Severe Physical Disabilities	0.00	0.00
Time-defined Subsidy Scheme for Occasional Child Care Service	0.00	0.00
Total	0.00	0.00

4. Rent and Rates This represents the amount paid by SWD in respect of premises recognised by SWD. Expenditure on rent and rates in respect of premises not recognised by SWD have not been included in AFR.

5. Other Income This includes programme income and all income other than recognised social welfare fee income received during the year. Non-SWD subventions and donations received need not to be included as Other Income in AFR. In this respect, donations have been included if it is used to finance expenditure of the FSA services/ FSA-related activities reflected in the AFR.

The breakdown on Other Income is as follows:

	2023-24	2022-23
	\$	\$
Other Income		
(a) Programme income	0.00	0.00
(b) Production income	0.00	0.00
(c) Donation	0.00	0.00
(d) Income from Other Activities	0.00	0.00
(e) Utilised allocation under Central Items (CI): After School Care Programme (ASCP) / Enhanced ASCP / ASCP(PC) - Fee Waiving Subsidy Scheme (FWSS) which forms as part of Other Income*	0.00	0.00
(f) Reimbursement of Maternity Leave Pay (RMLP) Scheme reimbursement received	0.00	0.00
(g) Miscellaneous income	688,138.91	410,620.00
Sub-Total	688,138.91	410,620.00
Less: Utilised allocation under CI: ASCP / Enhanced ASCP / ASCP(PC) - FWSS which forms as part of Other Income*	0.00	0.00
Total	688,138.91	410,620.00

* For those programmes which are regarded as FSA services/ FSA-related activities only.

6. Personal Emoluments

Personal Emoluments include salary, provident fund and salary-related allowances.

The analysis on number of posts with annual Personal Emoluments over \$700,000 each paid under LSG is appended below:

Analysis of Personal Emoluments paid under LSG	No of Posts	\$
HK\$700,001 - HK\$800,000 p.a.	-	-
HK\$800,001 - HK\$900,000 p.a.	-	-
HK\$900,001 - HK\$1,000,000 p.a.	-	-
HK\$1,000,001 - HK\$1,100,000 p.a.	-	-
HK\$1,100,001 - HK\$1,200,000 p.a.	-	-
>HK\$1,200,000 p.a.	-	-

7. Other Charges

The breakdown on Other Charges is as follows:

	2023-24	2022-23
Other Charges	\$	\$
(a) Utilities	121,895.60	99,024.20
(b) Food	0.00	0.00
(c) Administrative Expenses	903,906.14	686,871.90
(d) Stores and Equipment	156,689.80	236,690.96
(e) Repair and Maintenance	116,365.99	179,095.84
(f) Special Allowances	0.00	0.00
(g) Programme Expenses	2,989,375.10	2,160,507.60
(h) Transportation and Travelling	8,909.00	6,171.10
(i) Insurance	174,998.13	120,940.85
(j) Miscellaneous	21,411.90	4,699.15
Sub-Total	4,493,551.66	3,494,001.60
Less: Utilised allocation under CI:ASCP / Enhanced ASCP / ASCP(PC) - FWSS* which forms as part of Other Income	0.00	0.00
Total	4,493,551.66	3,494,001.60

* For those programmes which are regarded as FSA-related activities only.

8. Analysis of Lump Sum Grant Reserve and balances of other SWD subventions

	Lump Sum Grant (LSG)	Holding Account (HA)	Adjustment for Utilised allocation under ASCP / Enhanced ASCP - FWSS	Rent and Rates	Central Items (CI)	Total
	HK\$	HK\$	HK\$	HK\$	HK\$	HK\$
Income						
Lump Sum Grant	11,668,282.00	0.00	0.00	0.00	0.00	11,668,282.00
Fee Income	62,269.00	0.00	0.00	0.00	0.00	62,269.00
Other Income	688,138.91	0.00	0.00	0.00	0.00	688,138.91
Interest Received (Note (1))	22,813.65	0.00	0.00	0.00	0.00	22,813.65
Rent and Rates	0.00	0.00	0.00	625,890.00	0.00	625,890.00
Central Items	0.00	0.00	0.00	0.00	0.00	0.00
Total Income (a)	12,441,503.56	0.00	0.00	625,890.00	0.00	13,067,393.56
Expenditure						
Personal Emoluments	8,063,147.40	0.00	0.00	0.00	0.00	8,063,147.40
Other Charges	4,493,551.66	0.00	0.00	0.00	0.00	4,493,551.66
Rent and Rates	0.00	0.00	0.00	1,950,991.00	0.00	1,950,991.00
Central Items	0.00	0.00	0.00	0.00	0.00	0.00
Total Expenditure (b)	12,556,699.06	0.00	0.00	1,950,991.00	0.00	14,507,690.06
Surplus / (Deficit) for the Year (a) - (b)	(115,195.50)	0.00	0.00	(1,325,101.00)	0.00	(1,440,296.50)
Less: Surplus / (Deficit) of Provident Fund	229,715.02	0.00	0.00	0.00	0.00	229,715.02
	(344,910.52)	0.00	0.00	(1,325,101.00)	0.00	(1,670,011.52)
Surplus / (Deficit) b/f (Note (2))	2,011,226.72	0.00	0.00	(255,825.00)	0.00	1,755,401.72
	1,666,316.20	0.00	0.00	(1,580,926.00)	0.00	85,390.20
Less: Refund to Government	0.00	0.00	0.00	(2,859.00)	0.00	(2,859.00)
Transfer from LSG Reserve to cover the salary adjustment for Dementia Supplement and Infirmity Care Supplementary (Note (3))	0.00	0.00	0.00	0.00	0.00	0.00
Adjustment for utilised allocation under Enhanced ASCP / ASCP(PC) - FWSS* (over-estimated) / under-estimated in previous year(s)	0.00	0.00	0.00	0.00	0.00	0.00
Surplus / (Deficit) c/f (Note (4))	1,666,316.20	0.00	0.00	(1,583,785.00)	0.00	82,531.20

Notes:

Including an amount \$Z being the utilised allocation under CI: ASCP / Enhanced ASCP / ASCP(PC) - FWSS*

* For those programmes which are regarded as FSA services / FSA-related activities only

- (1) Interest received on LSG (including HA) and Provident Fund reserves, rent and rates, central items are included as one item under LSG; and the item is considered as part of LSG reserve.
- (2) Accumulated balance LSG Surplus b/f from previous years (including all interest received in previous years (see (1) above) and the balance of HA should be separately reported as in the surplus b/f under LSG and HA respectively.
- (3) Amount of LSG Reserve used to cover the salary adjustment for Dementia Supplement and Infirmity Care Supplement, if any, as per Schedule of Central Items.
- (4) For NGOs without HA, separate disclosure of the movement of HA in their respective AFRs is not necessary. The level of LSG cumulative reserve (i.e. S1) will be capped at 25% of the NGO's operating expenditure (i.e. Total Expenditure (TI) excluding Provident Fund Contribution (K)) for the year.

For NGOs with HA, with effect from 2022-23, the calculation of the annual claw-back is as follows:

- (i) With Snapshot Staff (SS) [i.e. Position of SS as at 1 September being reported on the Agency Staff List submitted by NGO last year greater than zero]
The level of LSG cumulative reserve (i.e. S1) will be capped at 25% of the NGO's operating expenditure (i.e. Total Expenditure (T1+T2) excluding Provident Fund Contribution (K)) for the year.
- (ii) Without SS [i.e. Position of SS as at 1 September being reported on the Agency Staff List submitted by NGO last year (which is regarded as Year 0) was zero]
For the next three years (Year 1 to Year 3), the level of LSG cumulative reserve (i.e. S1) will be capped at 25% of the NGO's operating expenditure (i.e. Total Expenditure (T1) excluding Provident Fund Contribution (K)) for the year.

From the fourth financial year (Year 4) onwards, the level of LSG cumulative reserve and HA reserve will be counted altogether and the combined reserve amount (i.e. S1+S2) will be capped at 25 % of the NGO's operating expenditure (i.e. Total Expenditure (T1+T2) excluding Provident Fund Contribution (K)) for the year. In this regard, separate disclosure of the movement of HA in their respective AFRs is not necessary.

[For (4)(i) and (4)(ii) above, please also refer to SWD's letter under reference (11) in SWD/S/109/1/10 of 4 April 2022.]

For any amount above the cap, SWD would arrange the claw-back (including provisional in the following financial year except for those 58 NGOs which are subject to Productivity Enhancement Programme as stipulated in SWD's letter under reference (9) in SWD/S/133/1 of 6 March 2024. For details of the claw-back arrangement of the said 58 HGOs, please refer to the above letter) accordingly.

Schedule for Central Items
Analysis of Subvention and Expenditure for the period from 1 April 2023 to 31 March 2024

Name of NGO : **Fung Ying Seen Koon (219)**

Unit Code and Name/ Remittance Advice No. (Note 7)	Subvented Element	Subvention Released (Note 1a) (a1)	Reimbursement of Maternity Leave Pay (RMLP) Scheme reimbursement received (Note 1b)# (a2)	Actual Expenditure (Note 2a) (a2)	Actual Expenditure incurred under RMPLP Scheme (Note 2#) (a2)	Surplus (Note 3) (a)-(a1)-(a2)	Deficit (Note 3) (b)-(a1)-(a2)	Deficit for the Year		Surplus b/f (Note 5) (e)	Refund from (to) Government (f)	Adjustment (Note 9) (g)	Surplus e/f (Note 6) (b)-(e)+(a)-(d)-(f)+(g)
								Deficit transferred to LSG (Note 4) (c)	Adjusted Deficit (d) = (b) - (c)				
		\$	\$	\$	\$	\$	\$	\$	\$	\$			\$
	Dementia Supplement for Elderly with Disabilities					0.00	0.00	N.A.	0.00				
	Infirmity Care Supplement for the Aged Blind Persons					0.00	0.00	N.A.	0.00				
	Dementia Supplement for Residential Elderly Services					0.00	0.00	N.A.	0.00				
	Infirmity Care Supplement for Residential Elderly Services					0.00	0.00	N.A.	0.00				
	Foster Care Allowance/Emergency Foster Care Allowance					0.00	0.00	N.A.	0.00				
	After School Care Programme - Fee Waiving Subsidy Scheme					0.00	0.00	N.A.	0.00				
	Temporary Financial Aid under Care and Support Networking Team ^a					0.00	0.00	N.A.	0.00				
	Emergency Fund for NGOs operating Integrated Services Team for Street Sleepers ^a					0.00	0.00	N.A.	0.00				
	Time-defined Subsidy Scheme for Extended Hours Service Users ^a					0.00	0.00	N.A.	0.00				
	Training Subsidy under Training Scheme for Child Care Supervisors and Special Child Care Workers in Pre-school Rehabilitation Services					0.00	0.00	N.A.	0.00				
	Short-term Rental Assistance for Discharged Prisoners and Enhanced Employment Service ^a					0.00	0.00	N.A.	0.00				
	Allowances for Specific Services Arising from the Implementation of the Minimum Wage Ordinance					0.00	0.00	N.A.	0.00				
	Overnight On-site-on-call Allowance ^a					0.00	0.00	N.A.	0.00				
Unit 6322	Neighbourhood Support Child Care Project (NSCCP) - Contract Subsidy					0.00	0.00	N.A.	0.00				
Fung Ying Seen Koon	NSCCP - Subsidy for Fee Reduction/Waiving					0.00	0.00	N.A.	0.00				
	NSCCP - Subsidy for Incentive Payment					0.00	0.00	N.A.	0.00				
	NSCCP - Rent and Rates					0.00	0.00	N.A.	0.00				
	Training Sponsorship Scheme for Master in Occupational Therapy and Physiotherapy programmes					0.00	0.00	N.A.	0.00				
	Training Subsidy Programme for Children on the Waiting List for Subvented Pre-school					0.00	0.00	N.A.	0.00				
	Financial Incentive Scheme for Mentors of Employees with Disabilities					0.00	0.00	N.A.	0.00				
	Cash Subsidy for Integrated Support Services for Persons with Severe Physical Disabilities ^a					0.00	0.00	N.A.	0.00				
	Time-defined Subsidy Scheme for Occasional Child Care Service ^a					0.00	0.00	N.A.	0.00				
	Enhanced After School Care Programme - Fee Waiving Subsidy Scheme					0.00	0.00	N.A.	0.00				
	Navigation Scheme for Young Persons in Care Services - Operating Expenses					0.00	0.00	N.A.	0.00				
	Navigation Scheme for Young Persons in Care Services - Training Cost					0.00	0.00	N.A.	0.00				
	Pilot Scheme on Multi-disciplinary Outreaching Support Teams for the Elderly (MOSTE)					0.00	0.00	N.A.	0.00				
	- Annual Funding Allocation					0.00	0.00	N.A.	0.00				
	MOSTE - Annual Rent and Rates					0.00	0.00	N.A.	0.00				
	Child Care Training for Grand parents - Contract Subsidy					0.00	0.00	N.A.	0.00				
	Child Care Training for Grand parents - Subsidy for Fee Reduction / Waiving					0.00	0.00	N.A.	0.00				
	Subsidy for Enhanced Support for Ethnic Minority Children in Special Care Centre					0.00	0.00	N.A.	0.00				
	Subsidy for Enhanced Support for Ethnic Minority Children in Early Education and Training Centres					0.00	0.00	N.A.	0.00				
	Time-defined Allocation of Ethnic Minority District Ambassador Posts - Central Item (A) Salary and Mandatory Provident fund					0.00	0.00	N.A.	0.00				
	Time-defined Allocation of Ethnic Minority District Ambassador Posts - Central Item (B) Other					0.00	0.00	N.A.	0.00				
	Time-limited programme on Enhancing Infection Control and Ventilation of Residential Care Homes for the Elderly and Residential Care Homes for Persons with Disabilities - On-site Ventilation Assessment (Note 10)					0.00	0.00	N.A.	0.00				
	One-off Subsidy for Strengthened Provision of Visiting Medical Practitioner Service for Residential Care Homes (private and self-financing) (Note 10)					0.00	0.00	N.A.	0.00				
	One-off Subsidy for Strengthened Provision of Visiting Medical Officer Service for Residential Care					0.00	0.00	N.A.	0.00				

Schedule for Central Items
Analysis of Subvention and Expenditure for the period from 1 April 2023 to 31 March 2024

Name of NGO : Fung Ying Seen Koon (219)

Unit Code and Name/ Remittance Advice No. (Note 7)	Subvented Element	Subvention Released (Note 1a) (a1)	Reimbursement of Maternity Leave Pay (RMLP) Scheme reimbursement received (Note 1b)¶	Actual Expenditure (Note 2a) (a2)	Actual Expenditure incurred under RMLP Scheme (Note 2b)¶	Deficit for the Year		Surplus b/f (Note 5) (e)	Refund from (to) Government (f)	Adjustment (Note 9) (g)	Surplus c/f (Note 6) (b)-(e)+(a)-(f)+(g)
						Surplus (Note 3) (a)-(a1)-(a2)	Deficit (Note 3) (b)-(a1)-(a2)				
						Adjusted Deficit (d)-(b)-(c)					
	Homes for the Elderly and Visiting Medical Practitioner Scheme for Residential Care Homes for Persons with Disabilities	\$	\$	\$	\$	\$	\$	\$			\$
	Short-term Food Assistance Service Teams - Food Cost					0.00	0.00	0.00			0.00
	Siu Lam Integrated Rehabilitation Services Complex					0.00	0.00	0.00			0.00
	- Management & Maintenance Cost for Common Area					0.00	0.00	0.00			0.00
	After School Care Programme for Pre-primary Children (ASCP(PC)) Contract Subsidy					0.00	0.00	0.00			0.00
	ASCP(PC) Fee Subsidy					0.00	0.00	0.00			0.00
	ASCP(PC) Rent and Rates					0.00	0.00	0.00			0.00
	Time-defined Service Contract of Social Work Service for Pre-primary Institutions					0.00	0.00	0.00			0.00
	- Allocation										
	- Rent and Rates										
TOTAL		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Any difference arising from the RMLP Scheme reimbursement received (see Note 1(b) below) and the corresponding expenditure under RMLP Scheme (see Note 2(b) below) will be assessed separately.

^ Please take note of para. 4(f) of Points to Note on Preparation of AFR and Analysis Schedules in reporting the amounts of subvention.

Notes:

- 1(a). The figures for the whole financial year are extracted from the payroll for March (Final) or remittance advice(s) issued by the Treasury or allocation letter(s) issued by the Social Welfare Department of the financial year.
- 1(b). This amount represents any reimbursement received from the RMLP Scheme if the NGO has temporarily paid the expenditure out of the allocation from the subvented element (see Note 2(b) below).
- 2(a). Actual expenditure represents the total expenditure incurred including provident fund for the respective services after netting off (i) programme income and (ii) expenditure under RMLP Scheme mentioned in Note 2(b) below, if any.
- 2(b). This amount represents the additional four weeks' MLP (i.e. the 11th to 14th weeks) paid to the employee out of the corresponding allocation.
3. Surplus/Deficit for each element represents the difference between subvention released and actual expenditure.
4. Deficit i.e. the following central items arising from salary adjustment are transferred to the Lump Sum Grant Reserve as stated in SWDS/104/2 Pt. 18 dated 4 March 2020.
 - (i) Dementia Supplement for Elderly with Disabilities
 - (ii) Infirmary Care Supplement for the Aged Blind Persons
 - (iii) Dementia Supplement for Residential Elderly Services
 - (iv) Infirmary Care Supplement for Residential Elderly services
5. "Surplus brought forward (b/f)" means surplus, if any, arising from operations in previous years.
6. "Surplus carried forward (c/f)" means surplus brought forward less refund to Government plus surplus, if any, arising from operations in current year.
7. Unit code and name / remittance advice no. are extracted from the payroll from SWD and remittance advice from the Treasury respectively.
8. The central items as listed above may not be exhaustive and any relevant details of central items released and/or expended during the year, where appropriate, should also be included.
9. For ASCP/ Enhanced ASCP, the adjustment includes the amount of expenditure overstated / (understated) in previous year(s) after taking into account the actual claw-back amount(s) per SWDs allocation letter(s), if any.
10. For NGOs with Visiting Medical Practitioner Service Team which arrange delivery of the service under the Programme to all private and self-financing RCHES, RCHDs as well as contract homes operated by private operators only.

Claim for 2023-24 Subventions for Provident Fund - Snapshot Staff

Organisation Code and Name : Fung Ying Seen Koon (219)

Name of Snapshot Staff	Reported Rank	Fraction of Post	Salary Paid for the year	PF Contribution Rate	PF Contribution Paid for the year
1. Nil			\$ -	% 5% - MC 1.8% - VC	\$ 0.00
2. Nil			-		0.00
Total Amount of PF Contribution Paid for the Year					0.00
Less: Subventions of PF-Snapshot Staff Received for the Year					0.00
Amount of Additional Subvention Applied for					0.00

Declaration

1. I declared that all reported information is correct and that the staff as reported are employed by our Organisation solely for services funded by subventions and grants within the control of SWD.
2. I also agree that SWD shall have the right to recover at any time from recurrent subventions any overpaid amount.

Contact Person : Beryl SheunSignature of
Chairperson/NGO
Head/Head of Social
Welfare Service

Title : Senior AccountantName : Lam Chek YauTel No. : 26768605Title : ChairmanDate : 21 OCT 2024

Schedule for Investment
Analysis of Investment as at 31 March 2024

Agency : Fung Ying Seen Koon (219)

	2024	2023
	HK\$	HK\$
LSG Reserve as at 31 March	<u>1,666,316.20</u>	<u>2,011,226.72</u>

Represented by :

Investment

a. HKD Bank Account Balances	1,666,316.20	2,011,226.72
b. HKD 24-hour Call Deposits	0.00	0.00
c. HKD Fixed Deposits	0.00	0.00
d. HKD Certificate of Deposits	0.00	0.00
e. HKD Bonds	0.00	0.00
	<u>1,666,316.20</u>	<u>2,011,226.72</u>

Confirmed by :



 LAM CHEK YAU
 CHAIRMAN

DATE: 21 OCT 2024



 LO YUNG TAI ANNE
 NGO HEAD/HEAD OF
 SOCIAL WELFARE SERVICES

DATE: 21 OCT 2024

Schedule for Rent and Rates
Analysis of Subvention and Expenditure for the period from 1 April 2023 to 31 March 2024

Name of NGO : **Fung Ying Seen Koon (219)**

Unit Code and Name	Subvented Element	Subvention Released (Note 1)	Actual Expenditure	Surplus (Note 2)	Deficit (Note 2)
		\$	\$	\$	\$
Unit 5900 - Cheung Wah Social Centre for the Elderly	Rent (Note 3)	270,606.00	269,706.00	900.00	0.00
	Rates	4,219.00	17,735.00	0.00	(13,516.00)
	Total	274,825.00	287,441.00	900.00	(13,516.00)
Unit 7758 - Tai Po Social Centre for the Elderly	Rent (Note 3)	323,715.00	1,575,450.00	0.00	(1,251,735.00)
	Rates	27,350.00	88,100.00	0.00	(60,750.00)
	Total	351,065.00	1,663,550.00	0.00	(1,312,485.00)
	Grand Total	625,890.00	1,950,991.00	900.00	(1,326,001.00)

Notes :

1. The figures are to be extracted from the payroll for March plus subvention released in late March of the financial year.
2. Surplus/Deficit for each element represents the difference between subvention released and actual expenditure.
3. Rent includes all kinds of rent such as PHE rental, private rental, carpark rent, management fee, building maintenance fee and Government Rent.

Agency: Fung Ying Seen Koon (219)

Disclosure in NGO's Audited Financial Statements

Movement of the F&E Replenishment and Minor Works Block Grant Reserve

	\$	2023-24 \$
Balance of Block Grant Reserve brought forward from previous financial period		880,757.10
Add: Block Grant received during the period	167,000.00	
Interest income received	6,924.80	
Other income	0.00	
	<u> </u>	173,924.80
Less: Expenditure during the year (Note 1) -		
Minor Works Projects	0.00	
Furniture & Equipment	0.00	
Vehicle Overhauling	0.00	
	<u> </u>	0.00
		<u>1,054,681.90</u>
Contribution from NGO to cover the deficit (Note 2)		0.00
Balance of Block Grant Reserve		<u><u>1,054,681.90</u></u>

Capital Commitments

As at 31 March 2024, the outstanding commitments in respect of F&E Replenishment and Minor works Grant were as follows:

	\$
Contracted for but not provided in the financial statements	0.00
Authorized but not contracted for	0.00
	<u> </u>
	<u><u>0.00</u></u>


Notes:


1. Please be advised that the BG expenditure incurred for the year 2023/24 charged to the BG should be full expenditure amount, i.e. the expenditure incurred in the year 2023-24.
2. Contribution from NGO **should not** include the allocation from Special One-off Block Grant.

Name of NGO : **FUNG YING SEEN KOON**
Details of the Use of the F&E Replenishment and Minor Works Block Grant-
(a) Expenditure for the period and
(b) Outstanding commitment as at 31 March 2024

Item No.	Name of the SWD-subvented Unit (Note 1)	Service Nature (e.g. Sheltered Workshop)	(a) Expenditure for the period				(b) Outstanding Commitments as at 31 March 2024 - Contracted for but not provided under the Expenditure Column			
			Minor Works (\$)	Furniture and Equipment (\$)	Vehicle Overhauling (With Registration No.) (\$)	Total Expenditure (\$)	Minor Works (\$)	Furniture and Equipment (\$)	Vehicle Overhauling (\$)	Total outstanding Commitment (\$)
1	Unit 5900 - Cheung Wah Neighbourhood Elderly Centre	Neighbourhood Elderly Centre	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2	Unit 7758 - Tai Po Neighbourhood Elderly Centre	Neighbourhood Elderly Centre	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total (Note 3) :			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

In pursuance of paragraph 4.4.4 of the Lotteries Fund Manual, we forward herewith the proforma showing the use of F&E Replenishment and Minor Works Block Grant. We also confirm that expenditure from the Block Grant has been incurred in accordance with the provisions of the Lotteries Fund Manual.


LAM CHEK YAU
CHAIRMAN


LO YUNG TAI ANNE
NGO HEAD/HEAD OF
SOCIAL WELFARE SERVICES

Note:

1. One premises-tied SWD-subvented unit should not appear more than once in the proforma.
2. **The Chief Executive Officer of the NGO should initial at the left bottom of each and every page except for the final page which should be signed by both the Chief Executive Officer and the Chairman of the NGO.**
3. The total figures should tally with those disclosed in the NGO's audited financial statements under paragraph 4.4.3 of the LF Manual.

Disclosure in NGO's Audited Financial Statements

Use of the Social Welfare Development Fund (SWDF) Phase 3 funded by Lotteries Fund
for the Financial Year (2023-24)
(1 April 2023 to 31 March 2024)

Name of NGO: Fung Ying Seen Koon

Code of NGO: 219

Particulars		\$	\$
(a)	Balance of SWDF brought forward :		(a) 211,830.69
(b)	Allocation from SWDF during the financial year :		(b) 0.00
(c)	Interest received during the financial year :		(c) 1,615.65
(d)	Expenditure under SWDF during the year :		
	1. Expenditure for projects under scope A	0.00	
	2. Expenditure for projects under scope B (non-IT)	0.00	
	3. Expenditure for projects under scope B (IT)	0.00	
	4. Expenditure for projects under scope C	0.00	
	5. Expenditure for administrative support	0.00	
	Total expenditure during the financial year :		(d) 0.00
(e)	Amount met by Agency's own fund		(e) 0.00
(f)	Balance carried forward to the next financial year : (e) = (a) + (b) + (c) - (d)		(f) 213,446.34

The above expenditures under the SWDF have been incurred in accordance with the requirements stipulated in SWDF Guidance Notes for Application, SWD's approval letter(s) and the procurement of projects and services are in line with the procedures specified in the Lotteries Fund Manual.

Notes:

1. The above information should be audited by external auditors and included as part of the notes to the Agency's audited financial statements submitted to SWD.
2. After completion of external audit, the above information together with the Auditors' Report should be submitted to SWD's Finance Branch (8/F., Wu Chung House, 213 Queen's Road East, Wanchai, Hong Kong) and copied to Subventions Section (38/F., 248 Queen's Road East, Wanchai, Hong Kong).

『整筆撥款儲備』及 『公積金/強積金儲備』

整筆撥款儲備

根據2023/24年度周年財務報告，本年度之整筆撥款儲蓄累計盈餘為港幣\$1,666,316.20。機構在管理整筆撥款儲備時會遵守《整筆撥款手冊》、整筆撥款通告、相關信函/通知所訂定的用途，並備有財務報告等，按著過去一年的環境需要和發展策略，把整筆撥款儲蓄用於不同範疇的分配，例如履行對員工的合約承諾、維持或加強服務推展，及執行策略發展計劃。

公積金/強積金儲備

根據2023/24年度周年財務報告，本年度之公積金累計盈餘為港幣\$37,587.67和強積金結餘為港幣\$1,898,147.18。公積金/強積金儲備只作支付公積金(定影員工)和強積金(非定影員工)之用，而蓮瀛仙館亦恪守《整筆撥款手冊》、整筆撥款通告、相關信函/通知所訂定的用途。

備註：

「定影員工」即於2000年整筆撥款制度實施前已受聘的員工；

「非定影員工」即於2000年整筆撥款制度實施後新聘的員工。

服務社群 惠澤老人

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